

A Village Christmas

*The First
Presbyterian Church
in the City of New York*

12 West 12th Street, NYC, NY 10011

Dear Sir/Madam:

Our Village Christmas Week-end is rapidly approaching. While the official dates are Dec. 4-6, our fair this year is virtual, and our online presence has already begun. A Tartan Christmas Fair, part of the Village Christmas Week-end at The First Presbyterian Church in the City of New York will hold it's Annual Auction. Funds raised from the auction are used to support programming throughout the year to advocate for community programs in refugee support, racial reconciliation, LGBTQ, and environmental programs.

In past years individuals and businesses both large and small have provided tremendous support for the Auction through generous donations of goods, services, and/or gift certificates to be bid on during the silent and live auctions. Any and every contribution that is rendered Covid safe is greatly appreciated!

In gratitude, we will recognize your support in our auction's website, our social media pages, and on tartanfair.org, which is distributed among the many hundreds of attendees at our annual fair. Donations are tax deductible to the extent permitted by law.

We hope you will help us in any way you can. For your convenience, a donor agreement form is on page two of this letter. Please complete it and return by email to tartanfair@fpcnyc.org, give to your volunteer solicitor, or mail/hand deliver to A Tartan Christmas Fair, First Presbyterian Church, 12 W. 12th Street, NYC, NY 10011. Donations must be received no later than Sunday, Nov. 22nd, 2020.

On behalf of A Tartan Christmas Fair and all the missions supported by the church, we thank you in advance for your help. If you have any questions, please feel free to contact the church at 212-675-6150 or email the Auction Committee at tartanfair@fpcnyc.org.

Sincerely,
The 2020 A Tartan Christmas Fair Auction Committee

A Tartan Christmas

2020 Silent Auction Donor Agreement Item Information

Description of Item (please provide as much information as possible for the catalog).

Product/Service Website (for more product info): _____

Restrictions: _____

Estimated Value: \$ _____

Please check appropriate box:

Gift Certificates

- Enclosed
- Will be sent on ____/____/____
- Use this Form as Gift Certificate

Physical donations

- Enclosed
- Will be sent on ____/____/____
- Will be dropped at church on ____/____/____

Donor Information:

Complete Donor Name: _____.

Donor Website: _____.

Email Address/Phone: _____.

Address (including zip code): _____.

We want to THANK YOU for your donation! Please complete this form and return it to the front desk of First Presbyterian Church in the City of New York, at 12 W. 12th Street, OR by email to tartanfair@fpcnyc.org, or to your volunteer solicitor's email address of _____.

Solicitor Information: A Tartan Christmas Fair Volunteer Name:

_____.

All donations are tax deductible to the extent permitted by law.